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| Last updated: | 02/09/2024 |

**JOB DESCRIPTION**

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| Post title: | **Research Fellow** | | |
| School/Department: | NIHR ARC Wessex – Long Term Conditions Theme, Health Sciences | | |
| Faculty: | Environmental and Life Sciences | | |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 4 |
| \*ERE category: | Research pathway | | |
| Posts responsible to: | Dr Leire Ambrosio | | |
| Posts responsible for: | Long Term Conditions theme project | | |
| Post base: | Office-based | | |

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| Job purpose |
| To undertake research for the ARC Wessex – Mental Health Hub project entitled “Social Prescribing Link Workers framework: supporting complex needs of adults living with physical and mental health long term conditions”, under the supervision of the award holder.  The post holder will be closely working with the ARC Wessex Long Term Conditions theme researchers, project lead, clinicians and PPIE ensuring that the research is properly conduct according to Good Clinical Practice (GCP), Research Governance Framework. The post holder will undertake leadership, management and engagement activities. |

| Key accountabilities/primary responsibilities | | % Time |
| --- | --- | --- |
|  | To develop and carry out high quality research associated with a specific research funding within the Long Term Conditions ARC Wessex theme. | 20 % |
|  | Carry out administrative tasks associated with specified research funding, for example risk assessment of research activities, organisation of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting and financial control. | 20 % |
|  | Collaborate/work on original research tasks with colleagues in other institutions including primary care settings. | 20 % |
|  | Regularly disseminate findings by taking the lead in preparing publication materials for referred journals or exhibiting work at other appropriate events. | 20 % |
|  | Any other duties as allocated by the principal investigator following consultation with the post holder. | 20 % |

| Internal and external relationships |
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| Direct responsibility to holder of research award or the ARC Wessex Long Term Conditions theme lead.  May have additional reporting and liaison responsibilities to external funding bodies or sponsors.  Collaborators/colleagues in other work areas and institutions, including clinical practice. |

| Special Requirements |
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| To attend national and international conferences or events with the purpose of disseminating research results.  To work closely with our project partners.  *Applications for Research Fellow positions will be considered from candidates who are working towards or nearing completion of a relevant PhD qualification. The title of Research Fellow will be applied upon successful completion of the PhD. Prior to the qualification being awarded the title of Senior Research Assistant will be given.* |

**PERSON SPECIFICATION**

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| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge and experience | PhD or equivalent professional qualifications and experience in management of Long Term Conditions.  Significant experience with reviewing and synthesizing existing evidence of a research area, including government and organization/charity guidance    Experience organizing and developing discussion groups involving key stakeholders, including PPIE and those living in deprived areas  Track record of published research | PhD in relation to Long Term Conditions  Knowledge of person centred interventions, self-management  Understanding of a social science angle to support people living with LTCs | CV and Interview |
| Planning and organising | Able to organise own research activities to deadline and quality standards |  | CV and Interview |
| Problem solving and initiative | Able to develop understanding of complex problems and apply in-depth knowledge to address them  Able to develop original methods |  | CV and Interview |
| Management and teamwork | Work effectively in a team, understanding the strengths and weaknesses of others to help teamwork development  Able to manage and motivate research team. |  | Interview |
| Communicating and influencing | Communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audience  Able to present research results at group meetings and conferences  Able to write up research results for publication in leading peer-viewed journals  Work proactively with colleagues in other work areas/institutions, contributing specialist knowledge to achieve outcomes |  | CV and Interview |
| Other skills and behaviours | Understanding of relevant Health & Safety issues  Positive attitude to colleagues and students |  | Interview |
| Special requirements | Able to attend national and international conferences or events to present research results |  |  |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

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| Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.  Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

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| **ENVIRONMENTAL EXPOSURES** | **Occasionally**  (<30% of time) | **Frequently**  (30-60% of time) | **Constantly**  (> 60% of time) |
| Outside work |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** | | | |
| ## Food handling |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV) |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers) |  |  |  |
| **PHYSICAL ABILITIES** | | | |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** | | | |
| Face to face contact with public |  |  |  |
| Lone working |  |  |  |
| ## Shift work/night work/on call duties |  |  |  |